

WEST BEND JOINT SCHOOL DISTRICT NO. 1  
Education Service Center  
735 South Main Street  
West Bend, WI 53095

SPECIAL BOARD OF EDUCATION MEETING  
June 15, 2020 - 5:30 p.m.

A special meeting of the Board of Education of West Bend Joint School District No. 1 was called, noticed, and held in the manner required by the school board and pertinent Wisconsin Statutes on Monday, June 15, 2020, in the Education Service Center Board Room located at 735 South Main Street, West Bend, WI 53095.

Members present: Chris Zwygart, Joel Ongert, Kurt Rebholz, Nancy Justman, Tonnie Schmidt, Erin Dove, and Paul Fischer

The meeting was called to order at 5:31 p.m. by Board President Chris Zwygart.

Following the Pledge of Allegiance, Zwygart made a motion to approve the agenda and Ongert seconded the motion. Motion carried 6-0.

Nancy Justman arrived at 5:33 p.m. In

**Recognition:**

**Recognition:** Lenny Hanson, Director of HR, recognized Deb Smith, a long term employee for her dedicated 19 years of service.

**Recognition:** Erin Felber, West Bend West Athletic Director and Coach Joe Pintens, recognized the West Bend West Girls Basketball team for their successful season.

**Public Participation:** The public was provided the opportunity to address the Board on any item. The following individuals addressed the board: Mary Weigand, 5629 Colleen Lane, West Bend, regarding Policy 370, Jody Geenen, 1511 Primrose Lane, West Bend, regarding Policy 370, virtual school, and new East high school logo, Pamela Rubio, 5877 Sand Drive regarding graduation.

**Consent Agenda:** Motion to approve the consent agenda by Ongert and seconded by Justman. Motion carried 7-0.

**Discussion:**

Summer School: Jennifer Gennerman, Director of Continuous Improvement & Assessment provided an update on the summer school program and highlighted classes offered and the platforms used.

Annual Seclusion and Restraint Update: Sharon Kailas & Matt Durant reviewed the 2019-20 report of incidents broken down by each school. Training will be provided to staff in August with a virtual program. Changes for the upcoming 20-21 school year were addressed to the board.

Units of Study: Laura Jackson, Assistant Superintendent for Teaching and Learning introduced Heidi Spingola, Literacy Coordinator and PCL Coach who explained the district is reviewing the

instructional processes and resources for literacy instruction. The district is reviewing the means of literacy instruction within our comprehensive literacy framework.

West Bend Virtual Academy: Jackson provided information on the program and any student enrolled in a WBSD school can access this program. The district works with the virtual provider to determine the content, curriculum, assessment, and grading. Students will participate in district assessments and the curriculum meets state standards. This will be brought back to the next board meeting.

High School Library Update: Dave Ross, Director of Facilities provided an update on the library that demolition is complete. There will be a timeline put together in the next week and bids are out for furniture.

First reading of Revised Board Policies 171.1 Public Notice of Board Meetings, 521 Social Networking Technology, 522.7 Staff Use of Information Technology and Communication Resources: Jackson provided the small change on Policy 171.1. Tim Harder, Director of Technology presented Policy 521 Social Networking Technology and Policy 522.7 Staff use of Information Technology and Communication Resources. These policies will be brought back for a second reading.

**Action Items:**

**Graduation Update:** Superintendent Kirkegaard provided an update for in-person graduation on Saturday, July 11th on the football field and a rain date for Sunday, July 12th. West will be at 10:00 a.m. and East at 1:30 p.m. if the ceremony is on Saturday. If there is inclement weather, the ceremony will be on Sunday with West at 1:00 p.m. and East will be at 4:30 p.m. Motion by Ongert and seconded by Rebholz. Motion carried 7-0.

**Approval of Word Study K-6 Instructional Resource:** Spingola provided an explanation of the Word Study resource and the need due to student data. In the first semester of the 2019-2020 school year, specific criteria were developed that would guide the review and evaluation of word study resources. Multiple word study resources were investigated by a small group against the criteria. There were teacher and administrator testimonials for the resource and several teachers were present for in-person testimonials. Motion to approve by Schmidt and seconded by Dove. Motion carried 7-0.

**Second reading of Revised Board Policies 361.1 Selection of Resources, 363.2 Student Acceptable Use, 363.3 Student Access to Networked Information Resources, 370 Co-Curricular Activities, 370 Exhibit A Co-Curricular Activities, 370 Exhibit B Co-Curricular Activities, 370 Exhibit C Co-Curricular Activities:** Laura Jackson, Assistant Superintendent of Teaching and Learning presented the following policies for approval and there was further discussion regarding Policy 370. Ongert motioned to approve 361.1 and seconded by Justman. Motion carried 7-0. Ongert motioned to approve 363.2 and second by Justman. Motion carried 7-0. Ongert motioned to approve 363.3 and seconded by Schmidt. Motion carried 7-0. Ongert motioned to approve 370 along with Exhibit A, B and C and seconded by Justman. Motion carried 7-0.

**Second reading of Proposed New Policy 536.6 Reduction in Force - support staff:** Lenny Hanson, HR Director presented this new policy for approval. Ongert motioned to approve and seconded by Dove. Motion carried 7-0.

**Second Reading Proposed Deletion Board Policy 371 Organizations, Social Events, Handbook-Student Information:** Jackson presented this policy for deletion. Ongert moved to approve the deletion and seconded by Zwygart. Motion carried 7-0.

**2019-2020 Budget Adjustments:** Andrew Sarnow, Assistant Superintendent of Operations provided a summary document organized by fund and broken out into the main object categories, which defines the “what” of our chart of accounts. All amounts reflect anticipated activity but are yet subject to both the finalization of factors like auditor adjustments, the influence of grant claims and even the maximization of revenues for future years Fischer moves to approve and seconded by Schmidt. Motion carried 7-0.

**2020-2021 District Preliminary Budget:** Sarnow presented the preliminary 2020-21 budget with different options due to the pandemic and economic impact due to closures. Fischer motioned to approve scenario B as a preliminary budget and seconded by Schmidt. Motion carried 7-0.

**Approval of Curricular Resource for High School Entrepreneurship Course:** Harder shared that the curricular resource that was selected for the TC Entrepreneur Academy course at the high school will be Network for Technology Entrepreneurship. Zwygart moved to approve and seconded by Fischer. Motion carried 7-0.

**Superintendent Report:**

Kirkegaard shared that this is his last board meeting and said his farewell. He also provided an update regarding the upcoming leadership team meeting that will be on Tuesday, June 16th.

**Upcoming School Board Calendar:**

Regular board meeting on Monday, July 13, 2020

At 8:46 p.m. Justman made a motion to adjourn and seconded by Fischer.  
Motion carried 7-0.

Respectfully submitted,

Erin Dove  
Clerk