

Book	POLICY MANUAL
Section	100 SCHOOL BOARD OPERATIONS
Title	School Board Member Participation in Meetings Via Technology
Code	188
Status	Active
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In order to most effectively execute the duties of the elected office, it is expected that School Board members be physically present at all School Board meetings. However, it is recognized that in the mobile society in which community and School Board members work and live, in-person attendance is not always possible.

In order for the community and District to achieve the benefit of maximum School Board member input and participation in meetings, it is the policy of District that School Board members may participate in open and closed sessions of regular meetings, work sessions, committee meetings, Committee of the Whole, and special School Board meetings via teleconferencing/video conferencing (including the use of supplemental virtual meetings technology supported by computer) if extenuating circumstances prevent the School Board member from being physically present. Teleconferencing shall not be allowed for the Annual Meeting, meetings of electors, expulsion hearing, and disciplinary hearings.

A quorum shall be determined using School Board members physically and virtually present. All votes taken during a meeting in which any School Board member teleconferences shall be by roll call vote, with the results recorded in the meeting minutes. Participation by School Board members via teleconference also shall comply with the provisions of Wisconsin's Open Meetings law.

Participation of School Board members shall only take place in accordance with all of the following provisions:

1. While several days' notice is fully encouraged, notice must be given by, at latest, 12:00 noon the day of the meeting to the School Board President and the Superintendent notifying them of the School Board member's intention to participate via teleconference. Later notice may occur; however, participation via teleconference is not guaranteed.
2. There is appropriate, secure equipment to allow School Board members and community members in attendance to fully participate and hear the discussion and votes.
3. Notice is given to community members at the beginning of the School Board meeting that a School Board member is participating by teleconference. Such notice shall also be documented in the meeting minutes.