

## Every parent/guardian has a Skyward Family Access account!

Skyward Family Access is located on the West Bend School District's website at [www.west-bend.k12.wi.us](http://www.west-bend.k12.wi.us)

From the main webpage, click on **Parents And Community**:



From the drop-down menu, click on **Skyward Family Access Information** > **Skyward Family Access**:

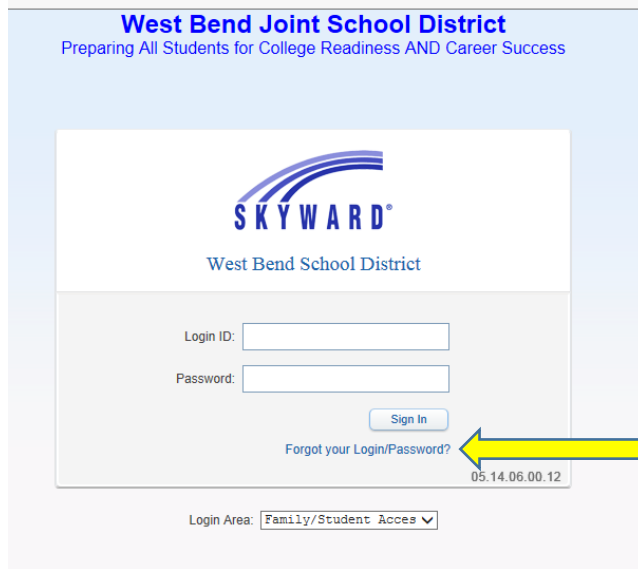


Enter your Skyward Family Access **User Name** & **Password** and click on **Sign In**:

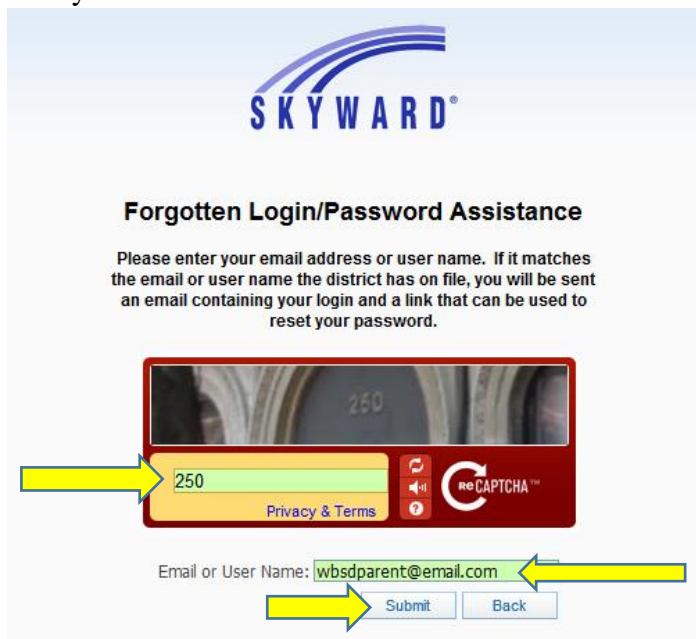
A screenshot of the Skyward Family Access login page. The page has a light blue header with the text "West Bend Joint School District" and "Preparing All Students for College Readiness AND Career Success". Below this is a white box containing the Skyward logo and the text "West Bend School District". Underneath the logo is a login form with two input fields: "Login ID:" and "Password:". Below these fields is a "Sign In" button. A yellow arrow points to the "Sign In" button. Below the button is a link that says "Forgot your Login/Password?". At the bottom of the page, there is a "Login Area:" label followed by a dropdown menu showing "Family/Student Acces".

If you are *new to the District* or if you have *forgotten your Skyward Family Access log on credentials*, follow the steps below to reset your Family Access Account:

- Click **'Forgot your login or password?'** on the login screen below.



- Enter the **Code** and your **EMAIL** in the fields as shown below and then click on **Submit**



- If your *email matches* the email address the district has on file, you will be sent an email containing your login and a link that can be used to reset your account.

**Be sure that your junk/spam filter is set to allow e-mails from: [do.not.reply@west-bend.k12.wi.us](mailto:do.not.reply@west-bend.k12.wi.us).**

**NOTE:** The school district must have a matching email address on file for you to receive this log on information. To add your email address to the school's database, send it [loomans@west-bend.k12.wi.us](mailto:loomans@west-bend.k12.wi.us) along with your child's name and your name. If you do not have a valid email address, please contact your child's school office for additional assistance. The school office will be able to look up your user name and password as well as update your email address if necessary.