

WEST BEND JOINT SCHOOL DISTRICT NO. 1  
*Education Service Center*  
735 South Main Street  
West Bend WI 53095

REGULAR BOARD OF EDUCATION MEETING

January 22, 2018

A regular meeting of the Board of Education of West Bend Joint School District No. 1 was called, noticed, and held in the manner required by the School Board and pertinent Wisconsin Statutes on Monday, January 22, 2018 in the Education Service Center Board Room located at 735 South Main Street, West Bend 53095.

Members present: Tiffany Larson, Nancy Justman, Joel Ongert, Monte Schmiede and Ken Schmidt. Tonnie Schmidt participated via teleconference.

Absent and Excused: Tim Stellmacher

Board President Tiffany Larson called the meeting to order at 6:35 p.m.

Following the Pledge of Allegiance, Mrs. Justman made a motion to approve the agenda, seconded by Mr. Ongert. Motion carried 6-0.

Student's Report – Paige Cooper, East student representative, and Brianna Karls, West student representative, reported on the following: end of first semester and exams, upcoming parent nights for incoming 9<sup>th</sup> grade students in fall 2018, upcoming forensics tournament, and provided updates on East and West boys and girls basketball, and beginning workouts for soccer and track student-athletes.

Assistant Superintendent's Report –Laura Jackson, Asst. Superintendent of Teaching and Learning, took the opportunity to summarize some integral events since August 2017, which included: two principals assigned at our high schools, welcomed back teaching staff in August, start of school and annual meeting of electors in September, McLane Elementary recognized for having the highest scores in reading and math in Washington County on the Wisconsin Forward exam and recognized Jackson Elementary and Silverbrook Intermediate School for their one-year's growth on the state report card. Mrs. Jackson stressed that while the district has a current superintendent vacancy, the administrative team remains strong, and staff at all levels remain dedicated. Anyone with questions was encouraged to contact their child's teacher and/or principal.

Board President's Report – Mrs. Larson reported that the board has met regarding moving forward with a superintendent search. She also announced that Laura Jackson continues to be the lead administrator in the absence of a superintendent firm. Mr. Ongert highlighted one of the district's core values; 'Our People,' which reflects how staff represent themselves and the district, and how they interact with the community and its members.

Committee Reports:

Board Work Session (1/9) – The Board met with John Ashley, Executive Director of WASB (Wisconsin Association of School Boards) and Jon Bales, Executive Director of WASDA (Wisconsin Association of School District Administrators) to provide advice to the board regarding the search for a superintendent.

Board Work Session (1/15) – The Board discussed the option of an interim superintendent, as well as the option of contracting with an executive search firm. The Board also reviewed the January 2016 communication audit with respect to the key attributes of a superintendent.

Head Start Policy Council (1/11) – An 8<sup>th</sup> grade student from Badger Middle School provided information on his project to obtain his Eagle Scout certification. His project is to create a nature-based play area in the grassy area behind the Rolfs Education Center building.

Finance and Human Resources (1/22) – The committee received information on the adjustments made to the 2017-18 district budget, since its approval in October 2017.

Technology and Innovations (1/22) – The committee reviewed the summer infrastructure projects and considered suggested revisions to the current 5-year technology plan.

Public Participation: The public was provided the opportunity to address the Board on any item. No comments or questions were advanced.

Moved by Mr. Schmiede, seconded by Mr. Schmidt, to approve the following consent agenda:

- i. Minutes of the January 8, 2018 regular board meeting
- ii. Disbursements Posted to January 22 totaling \$2,268,590.12
- iii. Revenue (\$5,156,595.95) and Expenses (\$17,901,414.46) in the aggregate through November 30, 2017
- iv. Ratification of Contracts
- v. Resignation
- vi. Head Start Status Report
- vii. Contract Revision-Dominiczak Therapy Associates LLC

Motion carried 6-0.

2016-2017 Financial Audit – Auditor Bryan Grunewald, Schenck SC, indicated that the audit was done in accordance with generally accepted accounting principles and reflects a ‘clean’ audit for the District. Mr. Schmidt made a motion to accept the 2016-17 financial audit prepared by the District’s audit firm, Schenck SC, seconded by Mr. Schmiede. Motion carried 6-0.

2017-2018 Budget Adjustments – Dave Van Spankeren, Interim Finance Director, highlighted the changes to the 2017-2018 budget due to updated salaries and fringe benefits, as well as building/department budgets, with the overall total budget remaining the same as approved in October 2017. Mr. Schmiede made a motion to approve the general fund expenditure budget changes, as recommended by the Finance and Human Resources committee, seconded by Mr. Schmidt. Motion carried 6-0.

RFP (Request for Proposal)/Superintendent Search – After review of the Request for Proposal draft, board members asked that a tiered (ala carte) pricing structure be requested. Mrs. Justman made a motion to approve the Request for Proposal with the addition of tiered pricing, seconded by Mr. Schmiede. Motion carried 6-0.

First Reading of Board Policies – Mr. Schmiede explained the proposed changes to policies 172 Special Board meetings and 171 Regular Board meetings. These policies were forwarded to the January 22, 2018 regular board meeting for second reading.

PBIS (Positive Behavioral Interventions and Supports) – Kerry Hughes, PBIS Facilitator, as well as PBIS team members Zach Daniels (Badger), Deanna Orlofski (Decorah), Melissa Foss (Decorah), Donna Goetz (High Schools) and Elisa Biertzer (Fair Park) provided an overview of how PBIS is implemented at each level across the district. PBIS is designed to maximize academic engagement and achievement for all students and supports appropriate behaviors in order to create a positive environment.

Scientist in Residence Program Update – Megan Johnson, Scientist in Residence, provided an update on the district’s community partnership with Riveredge Nature Center. The presentation included information regarding community outreach, sustainability of outdoor learning, creating a family nature club, as well as increasing seasonal usage of the outdoor classroom.

2017-18 Strategic Plan Update – The presentation included progress on goals established within the plan, progress monitoring, action steps and alignment of each site’s strategic plan to the district plan.

Communications Update – Nancy Kunkler, Communications Manager, identified various goals of the communications department; i.e. increasing positive news, increasing context and engagement on district Facebook pages, increasing media outreach and building a LinkedIn platform. Mrs. Kunkler also provided information on identified future projects.

WASB (Wisconsin Association of Schools Boards) Delegate Assembly resolutions – Mrs. Larson indicated that all 14 resolutions addressed by the Delegate Assembly passed.

WASB Convention – Board Members Attendance/Report – Mrs. Larson stated she attended many sectionals regarding school finance. Mr. Schmidt attended school finance sectionals and one that addressed mental health in the school setting. Mr. Schmiede attended nine different breakout sessions and three general sessions. Mrs. Schmidt indicated that it was a great opportunity to speak to other school board members across the state on various topics.

Board Meeting Calendar: February 12 and 26 regular board meetings with committee meetings.

Items for follow-up and communication: A suggestion was made to hold a professional development opportunity for the Board on either January 29 or February 5, 2018.

At 9:38 pm, Mrs. Justman made a motion to adjourn, seconded by Mr. Ongert. Motion carried 6-0.

Respectfully submitted,

Tonnie Schmidt, Clerk