

## **Citizens Facility Advisory Committee (CFAC) Meeting Minutes**

### **October 11, 2017**

The meeting began at 6:00 PM. Mr. David Ross, Director of Facilities, opened the meeting by having committee members who were attending their first meeting introduce themselves.

Mr. Dennis Degenhardt asked fellow committee member Ms. Judy Steffes if she would clarify her role to the committee given that she was recording the meeting. Mr. Degenhardt noted that while Ms. Steffes was perfectly entitled to record the meeting he felt that the presence of a camera may inhibit open dialogue. Ms. Steffes replied that she was not aware that anyone was uncomfortable and that she was simply broadcasting to her YouTube channel in case others unable to attend the meeting wanted to observe, but was fully engaged in the committee.

Mr. Michael Hacker of Bray Architects handed out materials for committee members to update the binders they had received at the previous meeting. Mr. Hacker then went on to address issues that had been raised at the previous meeting:

- **Roof Information:** Roof maps were handed out that indicated the age of roofs at both Jackson and the high school. Mr. Ross briefly explained the process the district uses to evaluate, maintain and replace roofing within the district.
- **Engineer Reports:** A summary of the engineering reports was distributed to the committee members by Mr. Hacker.
- **Building Area Analysis:** Information was handed out to the committee indicating the historical student populations at each facility in the district. Mr. Hacker noted the area/student at Jackson and the high school and compared them to current industry standards
- **Energy Costs for Jackson:** Mr. Ross noted that the energy cost for the high school facility is approximately \$1.05 per square foot per year and that Jackson is in the \$.75 - .85 per square foot per year range.

The committee then went on a tour of the mechanical areas of the building including the main distribution facility (MDF), the air handling room located directly above the MDF, the main equipment room and the pool facility.

After reconvening back in the library, observations were made about the tour. They included:

- That the equipment rooms were neat, clean, orderly and well maintained.
- That the location of the MDF was less than ideal
- That perhaps more physical security should be considered for the MDF

Mr. Hacker asked if the committee would like any other information for the next meeting. It was asked if a site circulation map and if an estimate of walkers vs. bus students could be provided for Jackson.

The meeting adjourned at approximately 8:00 PM.

Respectfully Submitted:

David Ross  
Director of Facilities