

WEST BEND JOINT SCHOOL DISTRICT NO. 1
Education Service Center
735 South Main Street
West Bend WI 53095

REGULAR BOARD OF EDUCATION MEETING

November 27, 2017

A regular meeting of the Board of Education of West Bend Joint School District No. 1 was called, noticed, and held in the manner required by the School Board and pertinent Wisconsin Statutes on Monday, November 27, 2017 in the Education Service Center Board Room located at 735 South Main Street, West Bend 53095.

Members present: Tiffany Larson, Nancy Justman, Tonnie Schmidt, Joel Ongert, Tim Stellmacher, Monte Schmiede and Ken Schmidt.

Board President Tiffany Larson called the meeting to order at 6:38 p.m.

Following the Pledge of Allegiance, Mrs. Justman made a motion to approve the agenda, seconded by Mrs. Schmidt. Motion carried 7-0.

Student's Report – In the absence of Paige Cooper, East student representative, Brianna Karls, West student representative reported on the following for both high schools: success of the fall high school play, *House of the Seven Gables*, December 1-3 Christmas Carol at the Silver Lining Arts Center, December 13 student and community blood drive, and basketball and gymnastics season updates.

Superintendent's Report – In the absence of Mr. Olson, Laura Jackson, Asst. Superintendent of Teaching and Learning, reported on the following: November 29 Taste of Washington County fundraiser for the Boys and Girls Clubs of Washington County, December 2 Gifts that Give Hope alternative gift fair at Silverbrook Intermediate School, December 1-3 *A Christmas Carol* (50% of the proceeds will be donated to the West Bend High School choir program), and the December 5 Milwaukee Symphony Orchestra Holiday Pops concert to benefit COLUMNS. Mrs. Jackson also recognized two high school students, Jackson Raad and Logan Rupnow, for organizing a Thanksgiving run and food drive, and Evan Beekman, West junior, who built two benches in Jackson Park for his Eagle Scout project.

Board President's Report – Mrs. Larson reported on the January 17-19, 2018 Wisconsin Association of School Boards Convention registration and highlighted the board-to-school liaison program and asked that board members be visible and available to the parent organizations at each of our schools.

Committee Reports:

Head Start Policy Council (11/9) – A representative from the Albrecht Free Clinic was in attendance to explain the services they offer, the succession plan was shared due to Mrs. Behm transitioning to the 3K program at the Sycamore Tree in Hartford and Matt Durant moving to Mrs. Behm's position.

Finance and Human Resources (11/27) – The committee received a report on the district's fund balance, with a full report coming to the December 11 regular board meeting.

Stakeholder Engagement (11/27) – The committee reviewed their 2017-18 charter, discussed the board-to-school liaison program, and received updates on communications and a staff engagement survey.

Board Work Session (11/27) – The board received a report on the analysis requested of the ESC administrative structure and clarification of roles and responsibilities of positions, along with comparisons to benchmark districts.

Public Participation: The public was provided the opportunity to address the Board on any item. Mary Weigand, 5629 Colleen Lane, West Bend, a resident and parent of former district students, addressed the Board regarding the Youth Risk Behaviors Survey.

Clerks Report – School Board Clerk Tonnie Schmidt informed the community of the deadlines for filing for board candidacy/non-candidacy for the spring 2018 election.

Moved by Mrs. Schmidt, seconded by Mr. Ongert, to approve the following consent agenda:

- i. Minutes of the November 13, 2017 regular board meeting
- ii. Disbursements Posted to November 27 totaling \$2,928,340.79
- iii. Ratification of Contract
- iv. Resignation
- v. Head Start Monthly Report

Motion carried 7-0.

Fast Track Recommended Policies – Mr. Schmiede presented various policies, which had changes in formatting and minor word revisions, for fast track recommendation/approval. Mr. Schmiede made a motion to approve Board policies 143 Consultants to the District, 161 Individual Members, 163 Board Member Development Opportunities, 163.1 School Board Memberships, 164 Reimbursement of Expenses, 164.1 Salaries of Board Members, and 165 Board Ethics, seconded by Mr. Stellmacher. Motion carried 7-0.

Well Washington County Coalition/Youth Risk Behaviors Survey – Sharon Kailas, Director of Pupil Services, and Michele Simpson, parent and member of the Well Washington County Coalition, provided additional information regarding the contents of the survey, its purpose, and how the information received will be used. Mrs. Kailas also reaffirmed that the survey would be an opt-in for all students; i.e. permission slip required. Mrs. Justman made a motion to approve the implementation of Policy 365 Research and Evaluation and Administrative Rule 365 for the Youth Risk Behaviors Survey, seconded by Mr. Ongert. Upon roll call vote: Ongert-yes, Schmiede-no, Justman-yes, Larson-yes, T. Schmidt-yes, Stellmacher-yes, K. Schmidt-no. Motion carried 5-2.

First Reading of Revised Board Policies - Policy 184 Board Minutes and Proceedings and 185 Board Committees along with the deletion of Board Policy 184.1 Publication of Proceedings were presented for first reading. No additional revisions were requested. These policies were forwarded to the December 11 regular board meeting for second reading.

2016-2017 State Report Card / Student Assessment Results – Jennifer Gennerman, Director of Continuous Improvement and Assessment, presented the 2016-2017 state report card for the district. The report card provides an overall score for the district, as well as scores within the priority areas of student achievement, student growth, closing gaps and post-secondary readiness. Analysis of the data will continue and will drive continuous improvement at all district schools.

ESC (Education Service Center) Administrative Staff Study – Russ Holbrook, Asst. Superintendent of Human Resources and Operations, presented the results of the study which was completed on the ESC administrative staff. Organizational charts were provided for each division/department, as well as the district as a whole. Also included was department information which included purpose and roles of individuals within each of the departments, along with position descriptions for each Cabinet level position, a salary study using the DPI administrative salary report and benchmarking of Cabinet level positions to ensure the district is paying competitively.

West High School Athletics – Summer/Fall Update – Brian Heimark, West Athletic Director, provided an update on the leadership opportunities provided to each of the fall coaches, participation numbers within each of the sports, post-season competitive success, as well as stakeholder engagement.

East High School Athletics – Summer/Fall Update – Dennis Ziegler, East Athletic Director, covered leadership strategies within his presentation, as well as behavior expectations to enhance and improve the overall culture, participation numbers in each of the fall sports and identified participation strategies. He also provided

information on competitive success, community engagement (military night, teacher appreciation nights, fundraisers, conference leadership seminar, etc.), and stakeholder satisfaction (end-of-season and parent/community surveys).

Board Meeting Calendar: December 6 work session with WASB (Wisconsin Association of School Boards) and WASDA (Wisconsin Association of School District Administrators) representatives, December 11 and January 8 regular board meetings with committee meetings, and the December 18 work session.

Items for follow-up and communication: None advanced.

At 8:36 p.m., Mr. Ongert made a motion to adjourn into executive session pursuant to Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and take any such action, if necessary, based on its discussion, namely: Director of Secondary Education position, seconded by Mrs. Schmidt. Upon roll call vote: Ongert-yes, Schmiedege-yes, Justman-yes, Larson-yes, T. Schmidt-yes, Stellmacher-yes, K. Schmidt. Motion carried 7-0.

Respectfully submitted,

Tonnie Schmidt
Clerk